

LAVANT PARISH COUNCIL MEETING MINUTES

14th March 2023

Lavant Memorial Hall, Lavant

E-mail: clerk@lavantparishcouncil.co.uk

In attendance:

Councillors Aldridge, Kuchanny, Goldsmith, Quest, Pickford, Tucker, Reynolds, Newman
Clerk Hannah-Louise O'Callaghan, County Cllr Hunt, District Cllr Palmer

Public Present – 3

1. Apologies for absence

2. Public Session

Cllr Pickford invited all to attend an open meeting to find out more about the workings of the Parish Council on the last Wednesday of the month

3. Declarations of Interest and Dispensation Requests

- i. To receive declarations of interest from councillors on items on the agenda
None
- ii. To receive written requests for dispensations for disclosable pecuniary interest
None
- iii. To grant any requests for dispensation as appropriate
None

4. To receive and approve the minutes of the Council meeting held 7th February 2023

On a **proposal** by Councillor Newman and **seconded** by Councillor Goldsmith it was **RESOLVED** that the Minutes of the meeting held on 7th February 2023 be ratified and be accepted as a true record of proceedings. The minutes were signed accordingly.

5. Update on outstanding actions brought forward from previous meeting: -

- a) River Bridge /Footpath update
Cllr Aldridge reported that the cost of the design is currently being re-evaluated but the project continues to move forward.
Action: Cllr Aldridge
- b) CCTV Policy
Cllr Aldridge reported that he will get an update from Adrian
Action: Cllr Newman
- c) Update on repositioning of playground bin
Cllr Newman reported that the old bin base has been removed and the new base and bin will be installed shortly. It was highlighted that the new bin is lockable.

Action: Lav Vols/Cllr Newman

d) Update on installation of memorial bench

Cllr Newman reported that this has been installed in the playground. The Council requested that the Clerk write to thank the family for the donation of the bench on behalf of the Parish Council

Cllr Aldridge to advise the Clerk on the value so that it might be added to the Asset Register

Action: Clerk & Cllr Aldridge

6. Brief Q & A from County Councillor on his report affecting this Parish

County Cllr Hunt submitted a report (Appendix A).

In addition County Cllr Hunt reported that the Chilgrove Road has now been done. Safety lining outside the Sports Field is scheduled to be done on 20th March and although he had asked for the potholes to be done at the same time, this is looking unlikely.

County Cllr Hunt reported that he has been in contact with the Operation Watershed team regarding works to the Fordwater Road and this is ongoing. Cllr Aldridge commented that the pit at Chalkpit Lane is full of mud and asked who will clean it. County Cllr Hunt responded that he is in contact with the Goodwood Estate to see if they will do it given that it is a well-used track by them.

Action: County Cllr Hunt

7. Brief Q & A from District Councillor on his report affecting this Parish

District Cllr Palmer reported that this will be his last meeting before the elections and that he has really enjoyed the opportunity of working with the Council and hopes to be re-elected in the forthcoming elections on 4th May.

Cllr Pickford asked for an update on the local plan RIS3. District Cllr Palmer reported that this has been postponed and in his view it is unlikely that a Northern route will happen. Cllr Pickford commented that initially the plan had said that Highways would be approached for investment, and asked whether without funding if he plan be approved. Discussion took place surrounding the local plan and also the ongoing bypass at Arundel. It was concluded that at this stage no further information is available.

8. Chairman's Report

- Eastmead Update – Cllr Pickford reported that Southern Water had offered a date for a meeting however this was not suitable so new dates have been proposed. Cllr Pickford noted that himself and another available Councillor will attend the meeting and he has also invited a representative of the SDNPA to come along so that they are fully aware of the ongoing problems. County Cllr Hunt asked to be kept informed as he would also like to attend. Cllr Pickford noted that in his opinion the problem is with the system and not the waste water treatment plant.
- Cllr Pickford reported that he has been in contact with Sunley regarding the car parking spaces as there is a discrepancy in the plans on the CDC and SDNPA portals. At this time, it is unclear as to how many spaces will be marked out. Cllr Pickford reported that he

had enquired about lighting as the Parish Council have received many comments about kerb height/lack of lighting, trip hazards etc. Finally, it was noted that the council will be involved with the land transfer in the near future and raised concerns about potential conditions that could be tied into the land transfer.

Cllr Reynolds raised concern about any potential conditions asking whether a commercial company's conditions should take priority over village bylaws. After discussion it was decided that the Parish Council would await further information.

- Cllr Pickford confirmed that due to the Clerk being away, the April meeting would be postponed. The next meeting of the Parish Council would take place on 16th May.
- Cllr Pickford noted that in the Finance section of the agenda he will be asking the Council to approve a resolution to allocate CIL monies into projects that the Council would like to finance. County Cllr Hunt reminded the Council that CIL monies should be used for projects that had previously been funded by the County Council. This was noted by the Council and confirmed that these projects meet this criteria

9. Heritage Report

Cllr Reynolds thanked Richard Whincop for his assistance in populating the History tab on the Lavant Parish Council website. Thanks was also given to Cllr Pickford and Richard Wignall for their assistance with the re-siting of the telephone box following the withdrawal of the previous permission granted for the telephone box to go at the bottom of Chalkpit Lane. It has been agreed that this will now go into the carpark and drawings from Sunley have been used to ascertain the correct location. The telephone box is scheduled to be installed by 31st March and 8520 after this will be fully renovated in time for the Fete in June.

Cllr Reynolds proposed the resolution for Lavant Parish Council to accept the gift of 4 Interpretation Boards. They will be placed on Lavant Village Assets register. (Appendix B) This proposal was seconded by Cllr Newman and UNANIMOUSLY agreed by the Council.

It was reported that the oak tree trunk at the end of the embankment features in a picture from the late 1960's and both the SDNPA and CDC have agreed it should stay in situ.

10. School Carpark

Cllr Kuchanny reported that at this stage he is awaiting details of the new Budget to see if any monies will be allocated to the Car Park project. Cllr Pickford confirmed that monies will be allocated for the unallocated CIL monies for the project to get the initial part of the project underway however these monies will not cover the project in its entirety and it is hoped that CDC will be able to support the project moving forward. County Cllr Hunt commented that he would be able to support the project however funding is a matter for CDC. Questions were raised regarding access and Cllr Kuchanny confirmed that a consultant is on board who will liaise with Highways.

11. Local Transport Improvements

Cllr Newman confirmed that 3 ideas have been submitted for consideration but no feedback has been received. Cllr Newman will now pass this onto Cllr Aldridge to take forward.

12. Village maintenance and other concerns

- Bus Shelter Maintenance Update

Cllr Goldsmith referred to the previously circulated report on the bus shelters (Appendix C). It was noted that the most immediate repairs were needed to the roof of the St Nics bus shelter. It was also noted that this bus shelter leans precariously and the post bases are rotting away.

Cllr Pickford asked why the Parish Council own the bus shelters and County Cllr Hunt responded that some parishes do own their bus shelters whilst others do not. It was noted that CIL monies can be used to renew a bus shelter whilst maintenance of a bus shelter cannot be taken from CIL monies. Cllr Goldsmith noted that 3 bus shelters needed replacing.

It was agreed UNANIMOUSLY to allocate CIL money for the replacement of a bus shelter

- Completion of Memorial Hall Carpark

Cllr Pickford reported that this is moving towards completion

- Disposal of goal posts

Cllr Newman reported that he is still waiting for confirmation that these can be disposed of

13. Speed watch report and update

The following report was received:

Community Speedwatch Lavant – 2019-2023

Volunteers

- Huge thanks to loyal volunteers who turn out in all weather.
- With more can do more

Statistics (Appendix D)

- Exactly four years since we started.
- Over 1,500 speeders recorded.

Frustrations

- The number of speeding drivers has not decreased.
- Lack of police feedback
 - PCSO
- Lack of public awareness
- Poor equipment
 - Bidirectional device
- 35mph!

What would help reduce speed in Lavant?

- Traffic calming
- Speed indicators

Cllr Pickford offered the thanks of the Parish Council to David and his team. Cllr Tucker commented that as one of the Speed Watch team she found it very enjoyable.

14. To discuss proposed traffic calming measures/village gates

Cllr Tucker apologised for the lateness of the circulated report (Appendix E). It was reported that this is a cumulative process of not only gates but smiley face speed signs and other traffic calming measures. The installation of village gates would indicate to drivers that they need to decrease their speed. Cllr Tucker asked the Council to accept the resolution for the installation of gates, and support further work on its detailed refinement, and if so, that LPC allocates a sum of money from CIL funding to the installation.

Cllr Pickford commented that he was unable to accept the proposal as it stands as he would like to see this as part of a larger all-encompassing plan for Lavant and not just for the installation of gates. It is acknowledged that although the installation of gates could be done relatively quickly it should be part of a wider plan. Cllr Newman asked to see data pertaining to the effectiveness of village gates and whether they actually reduce speed. It was noted that this data is hard to find as it is normally part of a wider package and gates are just one part of the traffic calming measures. Cllr Aldridge commented that he would like to see more information on the locations suggested and look into the plan in more detail.

County Cllr Hunt reported that the gates at Cocking appear to be quite effective.

After much discussion it was agreed that CIL monies could be allocated for a wider more complete plan but this proposal supplied was a good starting point to work from.

8.26pm County Cllr Hunt asked to excuse himself at this point. He noted that it had been a pleasure to work with Cllr Pickford and the Parish Council as a whole and that the Parish Council is a credit to all councillors involved.

15. Clerks Summary of Correspondence Received

The Clerk reported that the following correspondence had been received and asked for comment as appropriate:

- Elections and acknowledgement of the period of purdah beginning 22nd March
- Email correspondence regarding the removal of “no horses” signage on Centurian Way by landowner. It was agreed that Cllr Quest would take this forward
- Philip Miller wedding booking 1st April – to determine permission for horse and cart on village green and hog roast

After discussion the Council agreed that a hog roast could take place on the condition that it was carried to the BBQ area as the Council will not agree to any vehicular access to the village green at the present time given the condition of the ground. It was noted that the area must be thoroughly cleaned after use and no grease should be left. If these

conditions were not met the deposit would be forfeited. The Parish Council cannot agree to a horse and cart on the village green. The Council asked the Clerk to respond to Mr Miller accordingly.

- Submission of CIL bid for fertiliser for village green

16. Finance

a) To resolve and approve the following distribution of reserve and earmarked funds as follows:

- i To consider the proposal from the Fete Committee to redirect the outstanding funds from the 2022 Fete as attached (Appendix F)
Cllr Pickford proposed to accept the proposal as submitted by the Fete committee, this was seconded by Cllr Reynolds. This was **UNANIMOUS**
- ii To approve the creation of new earmarked reserves and to allocate funds accordingly as below:
 - EMR Sports Field
 - EMR Bus Shelter Repairs
 - EMR Village Green MaintenanceThe Council agreed **UNANIMOUSLY** to the new allocations
- iii To allocate funds from the unallocated CIL fund to the CIL Bridge project
- iv To allocate funds from the General Reserve funds to any other projects
- v To allocate funds from CIL unallocated funds to cover the overspend of memorial hall

Cllr Pickford suggested the following allocation of unallocated CIL monies:
£40,000 to the River Bridge Project
£10,000 to the Car Park Project
£10,000 to the Traffic Calming Project
£10,000 to the Bus Shelter Project
£10,000 to Memorial Hall Project

Cllr Newman proposed to accept the allocations as set out, this was seconded by Cllr Reynolds. This vote was UNANIMOUS

- b) To note receipts and recommend approval of March payments (Appendix G)
The approval of the scheduled payments for March was approved by **Cllr Newman** and seconded by **Cllr Tucker**. This was **UNANIMOUS**
- c) To approve the Bank reconciliation
Cllr Pickford approved the bank reconciliation and this was seconded by **Cllr Aldridge**

17. To comment on and review planning applications and delegated decisions

New Applications for Comment:

Case Number: LV/23/00289/TPA

Location: Land North Of Marchwood Gate , Marchwood

Proposal: Fell 1 no. Golden Conifer tree (quoted as 7A) within Woodland, W2 subject to CC/68/00163/TPO.

Comments: No objection submitted 5/3/23

Cllr Aldridge asked whether an application had been received for 6 new houses at the stable yard as this had been reported in the local paper. After discussion it was clarified that this was a previous application referring to the Lavant House application that the Parish Council had previously commented on and not a new application.

18. Items for inclusion on next agenda

Cllr Aldridge asked for EV charging points to be put back on the agenda as this is now progressing.

19. Any other business

- The Council noted that the Clerk would be away from 22nd March – 16th April
- Cllr Aldridge asked about the West Sussex Parish Workshop as he was considering attending. Cllr Reynolds reported that she had found it useful in the past.

20. Date of next Lavant Parish Council meeting 16th May 2023

Cllr Pickford gave his thanks to the Council for their support and efforts over the last 4 years.

The meeting closed at 8.59pm

At Public Cabinet today we considered the Quarter 3 Performance and Resources Report, which sets out the County Council's performance, including a financial update, for the period from 1st April 2022 to 31st December 2022. I thought, for a change, it might interest you to understand more about the wide range of the work undertaken by the county council. I have therefore reproduced an excerpt from the report, which sets out our performance update by our key priorities, as set out in our Council Plan. The full report is available as part of the cabinet Papers which can be found at:

<https://westsussex.moderngov.co.uk/documents/g3301/Public%20reports%20pack%20Tuesday%2014-Mar-2023%2010.30%20Cabinet.pdf?T=10>

Performance Summary by Priority

17. During this period, the key focus has been on the ongoing global energy crisis, cost of living and inflation which is impacting operations across the council. The County Council has no additional resources to address the impact and is anticipating additional cost and demand pressures in many services. The County Council with focus on partnership working, continues to help those most in need to access the range of support that is available.

2. Keeping People Safe from Vulnerable Situations

18. As in previous quarters, the health and social care system in West Sussex continues to experience significant pressure and this dominates the work of the Adults Social Care Service. The reasons for this are complex but include high demand from our partners, in particular our NHS partners requiring support in the timely and safe discharge of patients from hospitals within the county.

19. Performance within the Children and Young People and Learning and Skills Portfolios continues to be focused on maintaining a strong trajectory of improvement as we prepare for the imminent Inspection of Local Authority Children's Services (ILACS) by Ofsted. Recent activity has focused on individual teams where the overall level of performance has fallen below the standard we expect. The service has therefore maintained a strong focus with staff and managers on providing evidence of the impact of our improvement activity at a child and family level. The Children First Transformation programme continues to provide a strong framework for service delivery and is on track with the implementation of Phase 2 of the Family Safeguarding model and the implementation of the Phase 2 Fostering Service Redesign. Both will support the improvements in practice and performance in readiness for a full Ofsted inspection.

20. To ensure we are ready for the ILACS, the Practice Improvement Plan has been reviewed and supports activity across all service areas within children's social care and early help. This activity remains closely aligned to performance reporting and is reported to the independent Improvement Board monthly. The Improvement Board has acknowledged the hard work being undertaken and that there is evidence that the service is maintaining the trajectory of improvement.

21. During the third quarter, we have continued to see levels of high demand within the areas of early help and social care, and the service has managed this well. Recruitment remains a high priority

the successful recruitment of 35 qualified social workers from the South Africa programme are now being inducted into the service from January 2023.

22. Teasel Close children's home in Crawley, which is run by the County Council, received an Ofsted rating of 'good' in all areas following an inspection in November 2022. This means the five Council run children's homes that are currently open are rated good or outstanding.

23. Working closely with district and borough councils and charities, the County Council is using its £4.8m Household Support Fund from Government, to provide a package of financial and practical assistance to people over the winter. The Community Hub continues to offer direct support to vulnerable households, providing essentials such as food and supplies, as well as grants to those who are eligible. The Council used some of the Household Support Fund to provide food vouchers for every West Sussex child who receives benefits-related free school meals over the October halfterm and the Christmas school holiday. Over 17,000 children were given a £15 supermarket voucher for October and a £30 voucher for Christmas supporting around 10,000 households.

24. Library staff are on hand to help and advise people on a range of topics, from money management to energy saving, job seeking and benefits guidance. Regular library events such as 'Story Time' are free for families of young children. The 'Here To Help – Cost Of Living' webpages, also have practical advice and information about how to apply for extra local and national support.

2. A Sustainable and Prosperous Economy

25. With more than three-times the average rainfall in November, the highways network in West Sussex experienced significant flooding. The teams have been working hard with contractors to keep the roads open and repair any subsequent damage to the carriageways that has been caused by the water.

26. A total of £7.4m worth of road surface improvement schemes were completed at 197 sites countywide in the six months to October. 138km of road were either completely resurfaced or had surface dressing or micro-asphalt treatments. Approximately 22,000 potholes were filled. Three programmes of work include 38 resurfacing schemes, totalling approximately 25km in length and representing a total investment of £3.4m. The new road surfaces are more durable and resilient to potholes and the material used has 11% less carbon emissions than traditional methods. Micro-asphalt treatment was used at 113 sites, with a total of 44km roads treated and representing a £2m investment and 46 sites, totalling 69km of road, received surface dressing treatment, representing an investment of £2m.

27. Construction is also progressing well at three Active Travel Fund schemes in West Sussex which will all provide improvements for cyclists and pedestrians. Findon/Findon Valley involves construction of a 2km-long shared cycleway/walkway route, the A283 Steyning Road in Shoreham includes construction of a crossing for both pedestrians and cyclists to access the river-side footway and cycleway and improve connectivity for schoolchildren. The A259 Drayton, near Marsh Lane will provide improvements for pedestrians, cyclists and bus passengers

28. Bus services are still recovering from the impacts on patronage from the pandemic, therefore, a national 'BusIt' campaign has been launched to attract older people with free bus passes to return or start to use buses again. Additionally, a national £2 capped bus fare launched on 1st January 2023.

29. Bidding as part of a South-East consortium, the council has been successful in securing funding from the Department of Culture, Media and Sport (DCMS) to deliver the Create Growth programme across the county to provide support for high-growth potential businesses in the creative industries. The consortium has been awarded funding of £1.275m to deliver business support as part of the programme, over three years. The programme will work to develop the network of investors in the region and build their understanding of the benefits of investing in this sector. This will increase the ability of creative businesses in the South-East to access private investment in the future. The programme is being set up now and will launch in January 2023.

3. Helping People and Communities Fulfil Their Potential

30. Recent events to help residents stay safe include free electric blanket testing, free kitchen fire safety events at Worthing and the relaunch of the road safety show 'Safe Drive Stay Alive'. Biker Down workshops run by firefighters have also taken place, which teaches vital skills that could save a life in the event of a road traffic collision involving a motorcycle. A new free online interactive home fire safety check tool has also been launched.

31. Outbreaks of avian bird flu in captive birds, both domestic and commercial, were confirmed in West Sussex for the first time. Working with DEFRA's Animal and Plant Health Agency, 3 km control zones were established around premises in Billingshurst (October), Arundel (November) and Horley (December) and Trading Standards Officers conducted doorstep visits within those areas to identify keepers of birds and ensure that they were being suitably housed whilst DEFRA vets dealt with the outbreaks.

4. Making the Best Use of Resources

32. Ongoing investment in low carbon and renewable energy by the County Council continues to help towards offsetting the increase in the authority's own energy bills and to lead by example in demonstrating the importance to invest in clean energy. The County Council also works with a specialist energy partner to market the energy it generates and operate its batteries to deliver the best financial return.

33. The County Council's draft Budget and Council Plan for 2023/24 was published and subject to review by the Performance and Finance Scrutiny Committee in January, an all-Member Day and budget and Council Plan session with key stakeholders. The Cabinet is proposing that the Council will spend £1.86 billion (gross) next year to deliver vital services to a growing population of 882,676 residents and 37,400 businesses across West Sussex. Final decisions on the budget are to be made at the Full Council meeting on 17th February.

5. Responding to the Challenges Posed by Climate Change

34. A new zero-carbon school in Burgess Hill has been approved that will generate its own energy and offer excellent educational facilities to 900 local children. The County Council has approved capital funding of £57m to build the secondary school. Its position will provide maximum sunlight to nearly 1,000 solar photovoltaic panels generating an estimated 296,000 kWh of energy a year. The LED lighting will be controlled automatically by daylight and movement detection. The main building will have fresh air ventilation, keeping the school a comfortable temperature, even in extreme heat.

The school will include a Special Support Centre enabling children with special educational needs and disabilities to be supported to learn in a mainstream school.

35. Government funding of up to £1.8m has been awarded to the West Sussex Chargepoint Network, which is providing electric vehicle (EV) chargepoints for residents in areas which have no off-street parking. Working with district and borough council partners this will help fund up to 450 on-street chargepoints and 100 in public car parks to encourage people to consider making the switch to electric vehicles.

36. Around £0.250m of funding was secured to undertake studies at 37 schools, which will identify site specific measures to decarbonize these sites. Within the next few weeks, we expect to have sufficient information to plan a future programme of school decarbonization works and be ready to bid for funding to undertake the works.

37. The County Council has approved a £7.7m investment in solar PV and battery storage systems for schools and corporate buildings across the county. This investment builds on the council's existing portfolio of solar PV assets delivered through the Solar Power for Schools Programme. The PV and battery systems will help to reduce energy costs and contribute to achieving net zero operation. Following approval, the Energy Services team has started a procurement exercise to commission an installer to deliver the programme over the next three years.

Jeremy Hunt – West Sussex County Council Member for Chichester North

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Resolution for LPC March 2023

LHP gift of 4 interpretation Boards and refurbished K6 telephone Box to LPC

Background.

Lavant History Project has now completed the LAVANT LIVES project and 4 Interpretation Boards have been produced.

The boards at St Nicholas and Centurion Way are in place, the board at Chalkpit will be in place during the next month and the Board at Blake's' View will be in place by May 2023.

The K6 Telephone Box will be situated in the car park of the Memorial Hall and the refurbishment will be completed by the end of June 2023.

The items referred to above have been created/ renovated for the benefit of the residents of Lavant and for visitors to the Village – the Project LAVANT LIVES was supported by grants from SDNPA and Goodwood as well as donations Sunley Developments, Lavant Churches and LPC and from fundraising by LHP.

In recognition of their public benefit and Heritage importance LHP propose to gift the Interpretation Boards items to LPC. They would become Assets of Lavant Village .

Resolution

Lavant Parish Council accepts the gift of 4 Interpretation Boards. They will be placed on Lavant Village Assets register.

Resolution for LPC March 2023

Repair & maintenance programme for bus shelters

Background

Following my report of November 2022 and a further inspection by Jenny Quest, Louise Tucker and myself on 10th March we find that five out of the seven bus shelters need repair and recommend the following immediate and longer term action.

1. St. Nicholas shelter, south bound

Since November several of the shingles on the west face of the shelter have disappeared exposing the wooden roof structure and causing several more shingles to lift. The missing shingles need replacing and loose ones tacked down. Immediate action

Mid-term – later spring/summer

The timber uprights are rotten at the base. Investigate whether these can be saved and cap off areas around the uprights to prevent water accumulating.

Treat woodwork throughout.

2. Pook Lane, south bound – mid term

A number of the lower slats are showing signs of rot. Need replacing and the woodwork treated throughout.

Vegetation at sides and back of shelter needs cutting back regularly to reduce damp.

Include in Volunteers regular cutting programme.

3. St. Nicholas, north bound – 2023/4

Adrian reported that some years ago the shelter had been hit and bent out of shape. 3 of the Perspex panels are missing, need to investigate whether, in view of the damage, it is possible to replace the panels or whether should budget for a new shelter.

4. Yarbrook – south bound

This shelter is in very poor repair. It is immediately beside the Eastmead turning and as there will be a lot of passing construction traffic there seems no point in carrying out any work until construction is completed. Meanwhile make contact with Eastmead site management to find out whether they would be interested in smartening up the entrance to the new housing estate by making a contribution to a new shelter.

5. Yarbrook – north bound

One Perspex panel missing but otherwise generally OK. Review again when decision made on Yarbrook south.

Resolution

Lavant Parish Council agrees to work being carried out on St. Nicholas and Pook Lane south bound shelters as in 1 & 2 above and investigate whether it is possible to repair St. Nicholas north bound, 3 above.

Appendix D

SPEEDWATCH LAVANT					
Year*	2019/20	2020/21	2021/22	2022/23	Total
No of sessions	32	24	33	53	142
No of speeders	356	224	336	599	1515
Speeders/session	11	9	10	11	10
Max speed	50mph	52mph	54mph	51mph	54mph
Ave speed	38mph	38mph	38mph	38mph	38mph
Ave vehicles/session	235	173	233	236	226
*Year starts March 15.					

Appendix E

OUTLINE Project Proposal for village gateways and signage at entrances to Lavant village on Pook Lane, New Road, A286 N and S, plus *possibly* a single gate at the top of Sheepwash Lane at exit from A286

This is the first step in a project to improve road safety and quality of life for residents of Lavant with its specific aims:

- **to help reduce the speed of traffic along all the approach roads to and through the village and thus**
- **promote road safety for Lavant's inhabitants and all road users**
- **to enhance the identity of LAVANT as a coherent location and instil a sense of place and destination as opposed to merely a through-route and rat-runs on Pook Lane.**

There are several factors to be born in mind:

- gates should be set a minimum of 450mm from edge of carriageway
- gates should not impede visibility from any junction, access including field/farm access etc.

- signage will need to be compliant with the Traffic Regulations with regards to design specification wording font etc.
- gates should be passively safe in roads subject to speed limits of 40mph or above
- BUT there is no requirement for gates to be passively safe in roads subject to a speed limit of 30mph or under.
- detailed design **drawings** of any gateway and signage must be provided and checked by WSCC Traffic Engineer or Mike Dare for suitability/compliance as all signing is legally required to conform to the legislation as specified in the Traffic Signs Regulations and General Directions
- gates would need to be covered under the Parish Councils public liability insurance
- to be most effective, gates need to be located beside/adjacent to existing speed limit signage or Parish boundaries, *subject to suitability*. It might be possible to replace the (to my mind!) ugly metal speed limit gantries on A286 with tall gates.

THE GATES WILL NEED TO BE LICENSED for which the provision of a detailed location plan showing the proposed locations and gateway design specification, including any signage, is required.

Thereafter WSCC would assess suitability and start the consultation period which will require site notices to be erected for 28 days. If following the consultation process 'no adverse comments arising during the consultation process for the gateway which were to be subsequently upheld', then a 115 licence will be issued, which will have several caveats and conditions associated with it including the requirement for public liability insurance. Once the licence has been signed off, our chosen contractor (who should be suitably accredited and insured) would need to apply for additional permission from WSCC Highways Street Works Team to install the gateway.

PROGRESS TO DATE

I have contacted the Parish Clerks at Boxgrove, Singleton, and Westhampnett as these parishes have relatively recently installed gates. They all purchased their gates from Vinyl Fencing Ltd so this must be an acceptable supplier, conforming to all the above strictures!

Vinyl Fencing Ltd <https://www.vinylfence.co.uk/custom/> provide various sizes and designs, and a ROUGH estimates of **costs for 8 gates (a pair at each main entrance to Lavant) it would cost between £1,200 and £3,600**, excluding installation costs, and signage – depending on size and fancy design.

Mike Dare also advised of another company, Glasdon, <https://uk.glasdon.com/road-safety/gateway> who provides passively safe gateways and who can also provide TSRGD compliant signage, but their range of design is smaller and those available are heavier and might not suit every location in Lavant. Each gate would cost **from £474.15** excl. VAT therefore the **total cost for 8 gates = £3793.20 + VAT**. East Ashling's gate is an example of a Glasdon Gate, and our existing Mike Burton Gate was supplied by them also.

Balfour Beatty installed most if not all of the gates (they are WSCC's Highways Engineers). I have not approached them yet.

RESOLUTIONS

That LPC accepts the Outline Project Proposal for the installation of gates, and supports further work on its detailed refinement, and if so, that LPC allocates a sum of money from CIL funding to the installation

Louise Tucker

March 2023

Appendix F

PROPOSAL TO LAVANT PARISH COUNCIL FROM THE FETE COMMITTEE

Redirection of Outstanding Proceeds from the 2022 Fete

Background

As part of the plan for distribution of the proceeds from the 2022 Village Fete the Committee identified £250 to be given to the Souper Soup enterprise should it launch in January 2023. This initiative has been running since January 9th and has proven to be self-funding through a combination of donations and home-made soups made by members of the community.

Recommendation

This £250 be reallocated and paid to the Cricket Club to contribute to the funds required to repair the cricket square on the Village Green, post the flood of early 2023.

This has been cleared with Cynthia Blades of Souper Soup and the Fete Committee.

Sarah Newman Fete Committee Treasurer 6th March 2023

Resolution for LPC March 2023

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Background.

Lavant History Project has now completed the LAVANT LIVES project and 4 Interpretation Boards have been produced.

The boards at St Nicholas and Centurion Way are in place, the board at Chalkpit will be in place during the next month and the Board at Blake's View will be in place by May 2023.

The K6 Telephone Box will be situated in the car park of the Memorial Hall and the refurbishment will be completed by the end of June 2023.

The items referred to above have been created/ renovated for the benefit of the residents of Lavant and for visitors to the Village – the Project LAVANT LIVES was supported by grants from SDNPA and Goodwood as well as donations Sunley Developments, Lavant Churches and LPC and from fundraising by LHP.

In recognition of their public benefit and Heritage importance LHP propose to gift the Interpretation Boards items to LPC. They would become Assets of Lavant Village .

Resolution

Lavant Parish Council accepts the gift of 4 Interpretation Boards. They will be placed on Lavant Village Assets register.

Appendix G

LAVANT PARISH COUNCIL FINANCIAL REPORT PREPARED 7/3/23						
RECEIPTS:						
DATE	REF	PAYER	DESCRIPTION	COST CENTRE	AMOUNT	VAT
17/02/2023		HMRC	VAT Reclaim		£ 25,525.04	
20/02/2023		Edney	Memorial Bench		£ 300.00	
CREDIT					£ 25,825.04	
PAYMENTS:						
TE OF REGULAR	PAYMENT METHOD	PAYEE	DESCRIPTION	COST CENTRE	AMOUNT	VAT
09/03/2023	DD	Novuna	Tractor HP	Equipment Maintenance	£ 229.00	
03/03/23	DD	Scanstation	Microsoft License (Feb)	IT	£ 43.68	7.28
08/03/23	DD	NEST	Clerk Pension	Clerk	186.45	
07/03/23	DD	Allstar	Tractor Fuel	Fuel	£ 80.25	13.37
	DD	Barclaycard	Monthly Payment - acc in credit	Ink	9.99	1.67
09/03/23	DD	Novuna	End of account payment	Tractor/Equipment	60	10
PRE-AUTHORISED PAYMENTS						
APPROVAL DATE						
14/03/23	BACS	MH Kennedy	Fertiliser	EMR Sports Field	£ 720.00	120.00
14/03/23	BACS	A Blades	LAV Vols Equipment	Grounds Maintenance	£ 141.23	23.55
14/03/23	BACS	WSSC	Clerk Salary	Clerk Salary	£ 1,162.94	
14/03/23	BACS	HL O'Callaghan	Clerk Expenses	WFH/Travel	£ 68.00	
14/03/23	BACS	Mulberry & Co	Locum RFO	Locum	£ 315.00	52.50
14/03/23	BACS	MH Kennedy	Hedge Cutting	EMR Sports Field	£ 180.00	30.00
14/03/23	BACS	Goodrowes	Annual Service of Stihl FS70 & HS45	Equipment Maintenance	£ 146.87	24.49
14/03/23	BACS	Goodrowes	Annual Service of Stihl KM94 & BG56	Equipment Maintenance	£ 147.88	24.65
14/03/23	BACS	LPCC	Room Hire - environmental group	Environmental group	£ 64.00	0.00
TOTAL					£ 3,555.29	£ 307.51